

# CIRCULAR

(II, III & IV Year Students)

Date: 07/06/2019

This is to inform that the College will reopen for II, III&IV Year Students on **01/07/2019 (Monday)**. All the Hostellers have to pay their **Hostel Fee and Mess Fee (if applicable)**, as detailed below, through **Bank Challan on 01-07-2019 between 09.00am to 04.00pm at Bank of Baroda, Special Counter** which will be operated at the office of the **University College of Engineering Villupuram**.

Sl. No.	A. DETAILS OF HOSTEL FEES	AMOUNT
1	Room Rent	1,200
2	Electricity Charges	1,200
3	Establishment Charges	11,000
	<b>Total Amount</b>	<b>13,400</b>

1	<b>B. Mess Fee (Advance) /Year</b>	<b>22,000</b>
---	------------------------------------	---------------

The last date for paying the **Hostel Fee and Mess Fee (if applicable)**, will be **15-07-2019**. From **16-07-2019** onwards the penalty fee of **Rs.200/-** should be paid along with the **Hostel Fee and Mess Fee with the written permission of THE WARDEN, UCEV**.

(\* Mess bill for every month will be deducted from the mess bill advance and if there is any shortage or excess funds available will be refunded at the end of the year)

**The residents are not allowed to have powered vehicle in the hostel premises.** For installing personal computer and Laptop prior permission has to be obtained through proper channel

**Payment of Hostel Fee: D.D. should be drawn in favour of "The Warden, UCEV Hostels, payable at Villupuram.**

**Payment of Mess Fee: D.D. should be drawn in favour of "The Warden & Executive Warden, UCEV Hostels, payable at Villupuram.**

**MOST IMPORTANT: SEPARATE D.D. SHOULD BE DRAWN FOR EACH FEE**

  
DEAN/WARDEN  


**Copy to:**

1. Executive Warden, Deputy Wardens, All HOD's., Class Advisors
2. Notice Boards – College & Hostels
3. The Manager, BOB, Villupuram with a request to open a Counter on 01/07/2019.
4. College Website
5. File